

# Registration Setup

Admin Menu Category: **Registration Setup**

This menu of the administration contains all settings that take affect during your visitor's registration process. The Registration process and User Groups go hand in hand. This is because users are entered into a User Group during the registration process.

## Things to note about the registration process

### automatic user group choice

The first step in the registration process is to set the user group. On sites that only have one user group or no user of the registration code feature the client will not "see" this step in the process. The system will automatically set their user group within their registration session and then display the registration information collection form.

### make email is setup if using email verification

If you use the registration email verification feature of the registration process make sure your email configuration is correct and sending emails.

### registration splash page

The registration splash page is a feature configured in the user group admin tool. If you use the registration code feature please note that there is a registration splash page that will be displayed if you have any content within the registration splash page for that user group. The splash page feature can be used to notify/welcome users to specific user group they have chosen. If you do not want this page to appear make sure there is nothing within the splash page content for that user group or your new registrants could see something you may not want them to see or some gibberish that may confuse them.

From:

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Last update: **2016/10/10 21:37**

